



Unified Carrier Registration Plan Education and Training Subcommittee Meeting

December 8, 2022
9:30 A.M. – 12:00 P.M. Eastern Time

Subcommittee Members:

Carol Fallin, Chair
Crystal Stevens, Vice-Chair
William Debord
Brenda Hassler
Jessica Kines
Jennifer Morgan

Absent Subcommittee Members:

Brian Pederson

Others in Attendance:

UCR: Avelino Gutierrez, Alex Leath
Kellen: Matt Mantione, Jessie Yuhaniak
DSL Transportation: Dave Lazarides
Seikosoftware: Toby Piquet

**UNIFIED CARRIER REGISTRATION PLAN
EDUCATION AND TRAINING SUBCOMMITTEE MEETING
December 8, 2022**

MINUTES

- I. Call to Order** – Carol Fallin, UCR Education and Training Subcommittee Chair
The Subcommittee Chair called the meeting to order, called roll, confirmed a quorum was present, and facilitated self-introductions.
- II. Verification of Publication of Meeting Notice** – Avelino Gutierrez, UCR Executive Director
The UCR Executive Director verified the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on November 29, 2022. This was followed by publication of the notice in the *Federal Register* on December 6, 2022, in Vol. 87, No. 233, starting on page 74697.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – Carol Fallin, UCR Education and Training Subcommittee Chair

A MOTION was MADE by Crystal Stevens and SECONDED to approve the agenda for the December 8, 2022 Education and Training Subcommittee Meeting. The MOTION CARRIED unanimously.
- IV. Review and Approval of Subcommittee Minutes from the September 15, 2022 Subcommittee Meeting** – Carol Fallin, UCR Education and Training Subcommittee Chair
Draft minutes from the September 15, 2022, Subcommittee meeting via teleconference were reviewed. No corrections were made, and the minutes were approved.
- V. Roadside Enforcement Module Video Update** – Carol Fallin, UCR Education and Training Subcommittee Chair
The Roadside Enforcement Module that describes the steps a roadside law enforcement officer would use to enforce UCR was played for the subcommittee.
- VI. UCR Education and E-Certificate Strategy** – Carol Fallin, UCR Education and Training Subcommittee Chair
The Subcommittee reviewed the video modules and assigned questions from the previous Subcommittee meeting and provided feedback and suggested edits. The videos and questions will be recirculated for final review following the meeting.
- VII. UCR Volunteer Training Module** – Carol Fallin, UCR Education and Training Subcommittee Chair
The Subcommittee Chair discussed the UCR Volunteer Training Module.
- VIII. Other Business** – Carol Fallin, UCR Education and Training Subcommittee Chair
In future meetings the Subcommittee will review the reports generated in the NRS system and provide recommendations for the next set of training modules to help the states. The next Subcommittee meeting will take place on February 16, 2023.
- IX. Adjournment** – Carol Fallin, UCR Education and Training Subcommittee Chair
The Subcommittee Chair adjourned the meeting at 10:18 AM.