



Unified Carrier Registration Plan Education and Training Subcommittee Meeting

May 12, 2022

Subcommittee Members

Carol Fallin, Subcommittee Chair

Crystal Stevens

Tamara Young

Bill Debord

Mathew Perkinson

Absent Subcommittee Members

Brian Pederson

Jessica Kines, Subcommittee Vice-Chair

Jennifer Morgan

Brenda Hassler

States in Attendance:

AL, CO, GA, KS, KY, MI, MN, OK, VA, WA

Others in Attendance:

UCR: Avelino Gutierrez, Alex Leath

Kellen: Matt Mantione, Tom Lawrence, Dave Scholz, Jess Ku, Eric Orr

SeikoSoft: Toby Piquet, Lori Lefai

**UNIFIED CARRIER REGISTRATION PLAN
EDUCATION AND TRAINING SUBCOMMITTEE MEETING**

MINUTES

- I. Call to Order** – Subcommittee Chair
The Subcommittee Chair welcomed attendees, called the meeting to order at 12:00pm ET, called roll for the Subcommittee, confirmed a quorum was present, and facilitated self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director verified the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on May 3, followed by the subsequent publication of the notice in the *Federal Register* on May 5, in vol. 87, no. 87 on pg. 26803.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – Subcommittee Chair
The Agenda was reviewed, and the Subcommittee took action to adopt the agenda.

A MOTION was MADE and SECONDED to approve the agenda for the May 12, 2022, Education and Training Subcommittee Meeting. The MOTION CARRIED.
- IV. Review and Approval of Subcommittee Minutes from the March 17, 2022 Meeting** – Subcommittee Chair
Draft minutes from the March 17, 2022 Subcommittee meeting were reviewed. The Subcommittee took action to approve.

A MOTION was MADE and SECONDED to approve the minutes from the March 17, 2022 Education and Training Subcommittee Meeting. The MOTION CARRIED. A MOTION was MADE and SECONDED to remove last comment on Other Business. The MOTION CARRIED.
- V. Audit Module 2 Development Discussion** – UCR Operations Manager
The UCR Operations Manager discussed and provided updates on the development of the Audit Module 2.
- VI. Roadside Enforcement Module Video Update** – Subcommittee Chair
The UCR Chief Staff Executive provided updates on the Roadside Enforcement Module that describes the steps a roadside law officer would use to enforce UCR.
- VII. UCR Education and E-Certificate Strategy** – Subcommittee Chair
The UCR Chief Staff Executive discussed the UCR E-Certificate with module completion.
- VIII. UCR Volunteer Training Module** – Subcommittee Chair
The UCR Chief Staff Executive discussed the UCR Volunteer Training Module.
- IX. Other Business** – Subcommittee Chair
The Subcommittee Chair called for any other items Subcommittee members would like to discuss. There was an update that the Motor Carrier Module was in progress. The Executive

Director informed Subcommittee members that the next meeting is June 23, 2022 via teleconference.

- X. Adjournment** – Subcommittee Chair
The Subcommittee Chair adjourned the meeting at 12:22pm ET.