



Unified Carrier Registration Plan **Education and Training Subcommittee Meeting**

March 17, 2022

Subcommittee Members

Carol Fallin, Subcommittee Chair

Crystal Stevens, Subcommittee Vice-Chair

Mathew Perkinson

Tamara Young

Jennifer Morgan

Brenda Hassler

Jessica Kines

Absent Subcommittee Members

Brian Pederson

Bill Debord

States in Attendance:

IN, KS, KY, LA, MA, MI, MN, ND, OK, PA, TX, WA

Others in Attendance:

UCR: Avelino Gutierrez, Alex Leath

Kellen: Matt Mantione, Tom Lawrence, Dave Scholz, Jess Ku, Eric Orr

SeikoSoft: Toby Piquet, Chris Campbell, Cody Marshall, Lori Lefai

**UNIFIED CARRIER REGISTRATION PLAN
EDUCATION AND TRAINING SUBCOMMITTEE MEETING**

MINUTES

- I. Call to Order** – Subcommittee Chair
The Subcommittee Chair welcomed attendees, called the meeting to order at 12:00pm ET, called roll for the Subcommittee, confirmed a quorum was present, and facilitated self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director verified the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on March 9, followed by the subsequent publication of the notice in the *Federal Register* on March 14, in vol. 87, no. 49 on pg. 14328.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – Subcommittee Chair
The Agenda was reviewed, and the Subcommittee took action to adopt the agenda.

A MOTION was MADE and SECONDED to approve the agenda for the March 17, 2022, Education and Training Subcommittee Meeting. The MOTION CARRIED.
- IV. Review and Approval of Subcommittee Minutes from the January 20, 2022 Meeting** – Subcommittee Chair
Draft minutes from the January 20, 2022 Subcommittee meeting were reviewed. The Subcommittee took action to approve.

A MOTION was MADE and SECONDED to approve the minutes from the January 20, 2022 Education and Training Subcommittee Meeting. The MOTION CARRIED.
- V. Audit Module 2 Development Discussion** – UCR Operations Manager
The UCR Operations Manager discussed and provided updates on the development of the Audit Module 2.
- VI. Roadside Enforcement Module Video Update** – Subcommittee Chair
The Subcommittee Chair provided updates on the Roadside Enforcement Module that describes the steps a roadside law officer would use to enforce UCR.
- VII. UCR Education and E-Certificate Strategy** – Subcommittee Chair
The Subcommittee Chair discussed the UCR E-Certificate with module completion.
- VIII. Other Business** – Subcommittee Chair
The Subcommittee Chair called for any other items Subcommittee members would like to discuss. The Executive Director informed Subcommittee members that the June Education and Training meeting has been converted to a virtual meeting. Tamara Young discussed the potential detriment with writing violations and to take accountability to educate drivers and motor carriers.
- IX. Adjournment** – Subcommittee Chair
The Subcommittee Chair adjourned the meeting at 12:30pm ET.