



Unified Carrier Registration Plan **Education and Training Subcommittee Meeting**

August 18, 2022

Subcommittee Members

Jessica Kines, Subcommittee Vice Chair
Crystal Stevens
Bill Debord
Brenda Hassler
Jennifer Morgan

Absent Subcommittee Members

Carol Fallin, Subcommittee Chair
Tamara Young
Brian Pederson

States in Attendance:

AK, AL, CA, DC, GA, ID, IL, KS, KY, LA, MA, MI, MN, ND, NM, NY, OK, WI

Others in Attendance:

UCR: Avelino Gutierrez, Alex Leath
Kellen: Matt Mantione, Tom Lawrence, Dave Scholz, Jess Ku
SeikoSoft: Toby Piquet

**UNIFIED CARRIER REGISTRATION PLAN
EDUCATION AND TRAINING SUBCOMMITTEE MEETING**

MINUTES

- I. Call to Order** – Subcommittee Chair
The Subcommittee Vice-Chair welcomed attendees, called the meeting to order at 12:00pm ET, called roll for the Subcommittee, confirmed a quorum was present, and facilitated self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director verified the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on August 9, 2022, followed by the subsequent publication of the notice in the *Federal Register* on August 12, 2022, in vol. 87, no. 155 on pg. 49926.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – Subcommittee Chair
The Agenda was reviewed, and the Subcommittee took action to adopt the agenda.

A MOTION was MADE by Crystal Stevens and SECONDED to approve the agenda for the August 18, 2022, Education and Training Subcommittee Meeting. The MOTION CARRIED.
- IV. Review and Approval of Subcommittee Minutes from the June 23, 2022 Meeting** – Subcommittee Chair
Draft minutes from the June 23, 2022 Subcommittee meeting were reviewed. The Subcommittee took action to approve.

A MOTION was MADE by Crystal Stevens and SECONDED to approve the minutes from the June 23, 2022 Education and Training Subcommittee Meeting. The MOTION CARRIED.
- V. Roadside Enforcement Module Video Update** – Subcommittee Chair
The UCR Chief Staff Executive provided an update on the Roadside Enforcement Module that describes the steps a roadside law enforcement officer should use to enforce UCR.
- VI. UCR Education and E-Certificate Strategy** – Subcommittee Chair
The UCR Chief Staff Executive discussed the UCR E-Certificate and reviewed questions assigned to Subcommittee Members.
- VII. UCR Volunteer Training Module** – Subcommittee Chair
The UCR Chief Staff Executive discussed the UCR Volunteer Training Module.
- VIII. Other Business** – Subcommittee Chair
The Subcommittee Vice-Chair called for any other items Subcommittee members would like to discuss. The Executive Director informed Subcommittee members that the next meeting is September 15, 2022 via teleconference. The Chair of the UCR Board, Elizabeth Leaman, discussed the creation of a potential user guide for the NRS reports.
- IX. Adjournment** – Subcommittee Chair
The Subcommittee Vice-Chair adjourned the meeting at 12:29pm ET.