



Unified Carrier Registration Agreement
Procedures Subcommittee Meeting

October 9, 2018
Teleconference

Meeting notice published in Federal Register on October 3, 2018

<u>NAME</u>	<u>ORGANIZATION</u>	<u>PRESENT</u>
Adam Anderson (Chair)	UDOT	X
Bob Pitcher	ATA	
Elizabeth Leaman	MADPU	X
Larry Herold	COPUC	X
Simone Wilson	MI State Police	X
Inga Johnson	AKDOT	X
Crystal Stevens	OK Commerce Comm.	X
Dave Scholz, Depository Manager	UCR	X
Jon Krueger, Operations Manager	UCR	X
Kellen Chambers, Financial Analyst	UCR	X
Dave Lazarides, Consultant	DSL	X

MINUTES

I. Call to Order

Subcommittee chair Adam Anderson called the meeting to order at 1:04 p.m. ET and welcomed attendees.

II. Verification of Meeting Notice

See note above.

III. Old/New Business

The following recommendations were agreed upon by the Committee members:

- UCR refund procedure should be posted to ucrplan.org
- UCR-1 & UCR-2 forms should be available on ucrplan.org
- UCR Agreement should be updated to reflect that participating states may utilize either the pre-approved UCR audit matrix or any other worksheet that has been approved by their state

Following discussion, Mr. Anderson agreed to discuss potential amendments to the carrier audit section of the UCR Agreement with Audit Subcommittee chair Mike Hoeme.

IV. Adjourn

There being no additional business, Mr. Anderson adjourned the meeting at 2:00 p.m. ET.