



Unified Carrier Registration Plan

Finance Subcommittee Meeting

April 1, 2021

Subcommittee Members In Attendance:

Scott Morris, Chair
Bob Pitcher
Carol Fallin
Crystal Stevens

Absent Subcommittee Members:

Terry Mercer, Rayna Ware, Larry Herold

Others In Attendance:

UCR: Avelino Gutierrez, Elizabeth Leaman, Mike Hoeme, Tamara Young, Alex Leath, Bill Debord,
Lydia Sahley
Kellen Company: Daniel Choppa, Katherine Thurmond, Lori Cummings, Dave Scholz

States in Attendance:

MN, ND, VA, AK,

**UNIFIED CARRIER REGISTRATION PLAN
FINANCE SUBCOMMITTEE MEETING**

Minutes

I. Call to Order – Scott Morris, Subcommittee Chair

The Subcommittee Chair welcomed attendees, called the meeting to order at 2:30pm ET, called roll for the Subcommittee, confirmed a quorum was present, and facilitated self-introductions.

II. Verification of Meeting Notice – Avelino Gutierrez, UCR Executive Director

The UCR Executive Director verified the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on March 18 followed by the subsequent publication of the notice in the *Federal Register* vo. 86 no. 58 on pg. 16443.

III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules – Scott Morris, Subcommittee Chair

The agenda was reviewed, and the Subcommittee took action to adopt the agenda.

A MOTION was MADE and SECONDED to adopt the proposed agenda. The MOTION CARRIED.

IV. Review and Approval of Minutes from the July 23, 2020 Meeting – Scott Morris, Subcommittee Chair

Draft minutes from the July 23, 2020 Subcommittee meeting via teleconference were reviewed. The Subcommittee took action to approve.

A MOTION was MADE and SECONDED to approve the subcommittee minutes as presented. The MOTION CARRIED.

V. Update from UCR Banking Partners – Scott Morris, Subcommittee Chair

The Subcommittee Chair called for an update from the UCR Plan's banking partners. One representative from Truist Bank was in attendance. No one from The Bank of North Dakota attended. The Subcommittee had the opportunity to hear information on the direction of interest rates and to ask questions.

VI. Funding the Directors and Officers Liability Insurance Reserve – Scott Morris, Subcommittee Chair and Dave Scholz, Depository Manager

The Subcommittee Chair and the Depository Manager presented funding options for the Directors and Officers Liability Insurance Reserve. The Subcommittee took action to make a recommendation to the Board on a way to fund this reserve.

A MOTION was MADE and SECONDED to recommend that the Board adjust the cap on the Directors and Officers Liability Insurance Reserve to \$2,000,000, and further recommend that the Board fund the Directors and Officers Liability Insurance Reserve at \$1,750,000 as follows:

- a) \$1,000,000 from 2020 remaining unexpended administrative allowance and administrative interest income
- b) \$750,000 transferred from the Unbudgeted Expense Reserve.

The MOTION CARRIED.

VII. Funding the Special or Capital Projects Reserve – Scott Morris, Subcommittee Chair and Dave Scholz, Depository Manager

The Subcommittee Chair and the Depository Manager presented funding options for the Special or Capital Projects Reserve. The Subcommittee took action to make a recommendation to the Board on a way to fund this reserve.

A MOTION was MADE and SECONDED to recommend that the Board fund the Special or Capital Projects Reserve at \$283,754 from administrative interest income. The MOTION CARRIED

VIII. Maturing of Certificate of Deposit – Dave Scholz, UCR Depository Manager

The UCR Depository Manager provided an update on the certificate of deposit, which is maturing in April. The Subcommittee took action to make a recommendation to the Board for reinvesting the proceeds.

A MOTION was MADE and SECONDED to recommend that the Board reinvest the proceeds from the maturing certificate of deposit at the Bank of North Dakota in a 6-month CD at the Bank of North Dakota at the rate of 15 basis points. The MOTION CARRIED.

IX. Final Distributions to States for the 2021 Registration Year – Dave Scholz, UCR Depository Manager

The Depository Manager discussed the plan for completing the final distributions to states for 2021, which are expected to be made in April. After the distribution, all participating states will have met their full revenue entitlements for the 2021 registration year.

X. Other Business – Scott Morris, Subcommittee Chair

The Subcommittee Chair called for any other items Subcommittee members would like to discuss. The Subcommittee Chair noted that the next Finance Subcommittee Meeting will take place on May 13, 2021.

XI. Adjourn – Scott Morris, Subcommittee Chair

The Subcommittee Chair adjourned the meeting at 3:28pm ET.