



Unified Carrier Registration Plan

Finance Subcommittee Meeting

February 15, 2024
10:00 AM – 11:00 AM ET

Subcommittee Members Present:

Crystal Stevens, Chair
Mathew Perkinson, Vice-Chair
David Bauer
Carol Fallin
Terrence Mercer

Board Members in Attendance:

Liz Leaman

Others in Attendance:

UCR: Alex Leath

Kellen: Tom Gooding, Tom Lawrence, John Macwan, Matt Mantione, Michelle Hall
Seikosoftware: Toby Piquet

**UNIFIED CARRIER REGISTRATION PLAN
FINANCE SUBCOMMITTEE MEETING
February 15, 2024**

Approved Minutes

- I. Call to Order** – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair welcomed attendees, called the meeting to order, called roll for the Subcommittee, confirmed whether a quorum was present, and facilitated self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Legal Counsel
The UCR Legal Counsel verified the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on February 7 followed by the subsequent publication of the notice in the *Federal Register* on February 12 in Vol. 89, No. 29, beginning on page 9915.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – UCR Finance Subcommittee Chair
The Subcommittee Agenda was reviewed. A MOTION to approve the agenda was made and SECONDED. The MOTION carried unanimously.
- IV. Review and Approval of Subcommittee Minutes from the November 7, 2023, Meeting** – UCR Finance Subcommittee Chair
Draft minutes from the November 7, 2023, Subcommittee meeting were reviewed. A MOTION to approve the minutes was made and SECONDED. The MOTION carried unanimously.
- V. Discussion and Recommendation for the Selection of an External Auditor for the Audit of the Unified Carrier Registration Plan Depository for the Year Ended December 31, 2022-** UCR Depository Manager
The UCR Depository Manager discussed his efforts to find an external auditor to conduct an audit of the Unified Carrier Registration Plan Depository for the year ended December 31, 2022, including identifying a recommended auditor for the Subcommittee’s consideration.
- A MOTION was made by UCR Finance Subcommittee Chair and SECONDED that the UCR Finance Subcommittee hereby recommends the appointment of Williams Benator and Libby, LLP (WBL) to serve as the auditors of the 2022 financial year.
- VI. Other Business** – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair called for any other items Subcommittee members would like to discuss.
- VII. Adjourn** – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair adjourned the meeting.