



# **Unified Carrier Registration Plan Enforcement Subcommittee Meeting**

**April 5, 2024  
10:00 AM – 1:00 PM Eastern Time**

**Subcommittee Members Present:**

**Jessica Kines, Chair**  
**Ryan Nance, Vice-Chair**  
David Alvarado  
Joey Daniels  
Mike Hoeme  
Emily Horton  
Billy Johnson  
Jack Johnson  
Thomas Kepping  
Willie Smith  
Monte Wiederhold

**Subcommittee Members Absent:**

Mike Hoeme

**Board Members in Attendance:**

Bill Debord  
Matthew Perkinson

**Others Present:**

UCR: Avelino Gutierrez  
Kellen: Matthew Mantione, Michelle Hall, Tom Gooding  
Seikosoftware: Toby Piquet, Lori Lefai

**UNIFIED CARRIER REGISTRATION PLAN  
ENFORCEMENT SUBCOMMITTEE MEETING  
April 5, 2024**

**APPROVED MINUTES**

- I. Call to Order** – UCR Enforcement Subcommittee Chair  
The Subcommittee Chair welcomed attendees, called the meeting to order, called roll for the Subcommittee, confirmed whether a quorum is present, and facilitated self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director  
The UCR Executive Director verified the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on March 28, 2024, followed by the subsequent publication of the notice in the *Federal Register* on April 3, 2024, Vol. 89, No. 65, starting on page 23086.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – UCR Enforcement Subcommittee Chair  
The Subcommittee Agenda was reviewed. A MOTION was made and SECONDED. The MOTION carried unanimously.
- IV. Review and Approval of Subcommittee Minutes from the December 8, 2023 Meeting** – UCR Enforcement Subcommittee Chair  
Draft minutes from the December 8, 2023 Subcommittee meeting via teleconference were reviewed. A MOTION was made and SECONDED. The MOTION carried unanimously.
- V. Review of Enforcement Rates** – UCR Enforcement Subcommittee Chair, UCR Enforcement Subcommittee Vice-Chair  
The Subcommittee reviewed a variety of tools and activities undertaken in 2023 to conduct enforcement activities in the states.
- VI. Discussion of Roadside Enforcement for Carriers Who are Under-Registered** – UCR Enforcement Subcommittee Chair, UCR Enforcement Subcommittee Vice-Chair, and representatives from Seikosoftware  
The Subcommittee Chair led a discussion on the possibility of roadside enforcement for carriers who have been identified as under-registered.
- VII. Discussion on how Enforcement can Support and Contribute to Inspection Audits** – UCR Enforcement Subcommittee Chair, UCR Enforcement Subcommittee Vice-Chair  
The Subcommittee Chair led a discussion on how enforcement can support and contribute to inspection audits.
- VIII. Establish Awards Criteria for Annual UCR Enforcement and Biannual UCR Enforcement Awareness Initiatives** – UCR Enforcement Subcommittee Chair, UCR Enforcement Subcommittee Vice-Chair  
The Subcommittee Chair led a discussion on the awarding of annual UCR Enforcement Awards. This includes criteria for best enforcement efficiency rate, most violations issued overall, and an annual award to the inspector who issues the most UCR violations.
- IX. Enforcement Training PPT Development** – UCR Enforcement Subcommittee Chair, UCR Enforcement Subcommittee Vice-Chair

The Subcommittee Chair provided an update on the progress of the creation of the enforcement training PowerPoint, as an additional resource for Law Enforcement.

**X. Other Business** – UCR Enforcement Subcommittee Chair

The Subcommittee Chair called for any other items Subcommittee members would like to discuss.

**XI. Adjournment** – UCR Enforcement Subcommittee Chair

The Subcommittee Chair adjourned the meeting.