



# Unified Carrier Registration Plan

## Finance Subcommittee Meeting

**July 17, 2024**

**11:00 AM – 2:00 PM Eastern Time**

**Subcommittee Members Present:**

**Crystal Stevens, Chair**  
**Mathew Perkinson, Vice-Chair**  
Carol Fallin  
Terrence Mercer

**Subcommittee Members Absent:**

David Bauer

**Others Present:**

UCR: Avelino Gutierrez, Alex Leath  
Kellen: Matt Mantione, John Macwan, Tom Lawrence, Michelle Hall  
Seikosoft: Toby Piquet

**Board Members Present:**

Mike Hoeme, Elizabeth Leaman

**UNIFIED CARRIER REGISTRATION PLAN  
FINANCE SUBCOMMITTEE MEETING  
July 17, 2024**

**Approved Minutes**

- I. Call to Order** – UCR Finance Subcommittee Chair  
The UCR Finance Subcommittee Chair welcomed attendees, called the meeting to order, called roll for the Subcommittee, confirmed whether a quorum is present, and facilitated self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director  
The UCR Executive Director verified the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on July 8, 2024, followed by the subsequent publication of the notice in the *Federal Register* on July 12, 2024, Vol. 89, No. 134, beginning on page 57201.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – UCR Finance Subcommittee Chair  
The Subcommittee Agenda was reviewed. A MOTION to approve the agenda was made and SECONDED. The MOTION carried unanimously.
- IV. Review and Approval of Subcommittee Minutes from the February 15, 2024, Meeting** – UCR Finance Subcommittee Chair  
Draft minutes from the February 15, 2024, Subcommittee meeting were reviewed. A MOTION to approve the minutes was made and SECONDED. The MOTION carried unanimously.
- V. 2026 Registration Fee Analysis and Recommendation** – UCR Finance Subcommittee Chair  
The UCR Finance Subcommittee Chair provided an analysis pertaining to the setting of 2026 registration fees and a 2026 registration fee recommendation.
- A MOTION was made and SECONDED that the Finance Subcommittee recommends to the UCR Plan Board that the UCR Plan Board notify the Federal Motor Carrier Safety Administration (FMCSA) that the UCR Plan is keeping the same fee structure for 2026 as FMCSA has approved for 2025. The MOTION carried unanimously.
- VI. Revenues from 2023 and 2024 Fees** – UCR Depository Manager  
The UCR Depository Manager reviewed the revenues received from the 2023 and 2024 plan year fees.
- VII. Management Report** – UCR Finance Subcommittee Chair and UCR Depository Manager  
The UCR Finance Subcommittee Chair and UCR Depository Manager provided an update on UCR finances and related topics.
- VIII. Truist Bank**- UCR Finance Subcommittee Chair and UCR Depository Manager  
The Finance Subcommittee Chair and UCR Depository Manager discussed potentially moving UCR Plan bank accounts from Truist Bank to a different bank.

A MOTION was made and SECONDED that the Finance Subcommittee recommends that the UCR Plan Board allow the UCR Plan to move all UCR Plan bank accounts currently at Truist Bank to Chase Bank. The MOTION carried unanimously.

- IX. Other Business** – UCR Finance Subcommittee Chair  
The UCR Finance Subcommittee Chair called for any other items Subcommittee members would like to discuss.
- X. Adjourn** – UCR Finance Subcommittee Chair  
The UCR Finance Subcommittee Chair adjourned the meeting.